



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

REGULAR MEETING OF THE BOARD OF DIRECTORS DISCOVERY CHARTER SCHOOL

**Virtual Board Meeting
Wednesday, June 24, 2020
6:30 P.M.**

MINUTES

I. CALL TO ORDER

President Spieler called meeting to order at 6:34pm

- a. President Spieler established the existence of a quorum, with the following members present:
Present: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, & Mr. Foisie
- b. President Spieler confirmed our virtual connections are working
- c. On a motion made by Ms. Lee, seconded by Ms. Sanchez, the Board moved to approve the agenda, 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.
- d. Pledge of Allegiance was led by President Spieler.
- e. Rules of order for virtual meeting were establish.

II. CLOSED SESSION 6:37pm

III. CLOSED SESSION REPORT 7:00pm

President Spieler reported that the board accepted the resignations of 3 teachers

IV. OPEN SESSION

- a. PUBLIC COMMENTS
No public comments at this time.

V. REPORTS

a. Superintendent/Phoenix Campus Director Report (Debby Perry)

Ms. Perry reported that the Phoenix campus held an end of the year parade. Students brought in rocks to be placed around the new flagpole. Phoenix delivered graduation yard signs and a small gift to each graduating 8th grader. Ms. Perry personally delivered 75 gifts. She reported that she virtual attended the Falcon graduation ceremony.

Ms. Perry informed the Board that a 5-day virtual planning session had been attended by the teaching staff, and the next steps in the planning process is for Ms. Perry and Ms. Walker to have several days of planning together to plan the implementation of our COVID response -Phase 1. The situation around the pandemic is fluid and there continues to be fluctuations in our current situation, and therefore, guidelines continue to change as well. Since safety is paramount for our students and families Discovery will be following the guidelines from Santa Clara County which happen to be the strictest. Following current guidelines would mean that we would have 12 students in each class, with 6 to 8 students in the class in a three-week time period. Should someone get sick the school would have to close. Currently, Discovery is planning three different scenarios. As we get closer to school opening, we will send out another survey to parents to find out how everyone one is feeling.

The administration is talking with our school PSC's and class coordinators discussing how to build community and what classroom participation would look like. Ms. Perry reported that she met with the Santa Clara County Office of Education (SCCOE) in regards to COVID and school openings. It was the first-time charter schools had been invited to sit at the table with the SCCOE. Discovery school will be receiving a 60-day supply of Personal Protection Equipment (PPE) from the County, after the PPE is used up, Discovery will be required to purchase our own.

Hiring for the 2020-2021 school year continues. Interviews are being held over zoom. We have a total of 10 teachers that need to be hired. COVID is responsible for half of the staff not returning. Information will be sent out when hiring is completed.

Phoenix campus is going to get their Multi-purpose Room (MU Room). Debby visited the 1900sq ft room (2 attached portables) with 2 interior bathrooms. Moreland School District will be removing the center wall between the portables, put in new carpeting, place new linoleum in the bathroom, repair holes in the interior walls, and paint the interior and exterior of the MU Room. Additionally, two rooms on the Phoenix campus will receive new carpeting. With this MU Room added to our facilities we will now be paying a 3% increase at \$1100 more a month, plus an increase of 6% for utilities. This additional space is welcome, as we may be required to use it during COVID for instruction, and in the future for parent meetings, or when we require more space.

b. Falcon Campus Director Report (Miki Walker)

Ms. Walker reported that Falcon's school year ended on June 10th. Falcon held a car parade around the school's grounds, with neighbors outside participating as well. Falcon held a virtual graduation ceremony on June 17. During the 5-day virtual staff meetings there were lots of opportunities for Discovery staff to collaborate and share resources.

On June 4th the foothill fires came close to the Falcon campus. Ms. Walker was called at 9:30pm to open our gates for the fire department to come onto the campus grounds. The fire department camped on our fields that evening. The fire did not threaten the Falcon campus, however, one of our teachers had to evacuate her home.

Our staff parking lot has a large redwood tree marked for removal. Currently the parking lot is sectioned off to keep everyone safe.

VI. ACTION / DISCUSSION / INFORMATION ITEMS

a. Act to Approve 2020-2021 Budget – Discovery Charter School I

Ms. Dena Koren and Ms. Irene Chen represented EdTec, presenting the Discovery Charter School Board with financials that were presented during June 17, 2020 Special Board Meeting, plus a section of slides with the current CA State Compromise Budget, as of Monday June 22, 2020. Discovery completed the year with slightly better finances due to lowering our costs and an infusion of fundraising. Still we operated at a loss. The PPP (Payment Protection Program loan) will help us start with a healthy cash balance, however; delayed State payments will affect the budget. The State's Compromised Budget information had some potentially good news, but the Board determined that the information presented was not a budget, our administration had not been informed of this budget news, and a budget was required to be approved as to allow our Superintendent to move forward with the 2020-2021 Discovery operations, therefore; the Board continued to consider the budget presented on June 17, 2020 which is for both schools. The June 17, 2020 budget is not the driving force, the operational issues due to COVID are affecting staffing and the reason for staff cuts and planned furloughs.

Ms. Dena Koren and Ms. Irene Chen informed the Board and administration that they would like to work collaboratively and strategically with the Board and key community stakeholders to tackle our bigger financial issues.

On a motion made by Ms. Sanchez, seconded by Ms. Eagle, the Board voted to approved the 2020-2021 Budget – Discovery Charter School I. Approved 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

b. Act to Approve 2020-2021 Budget – Discovery Charter School II

On a motion made by Mr. Foisie, seconded by Ms. Lee, the Board voted to approved the 2020-2021 Budget – Discovery Charter School II. Approved 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

c. Approval of 2020-21 Board Calendar

On a motion made by Ms. Sanchez, seconded by Mr. Foisie, the Board voted to approved the 2020-2021 Board Calendar Approved 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

d. Review of Strategic Plan and next steps

Review of formatted Strategic plan and the minor changes requested from board members and section authors. Ms. Lee duplicated document and made changes live. Aim is to approve in Board's August 26 Regular Meeting. Next step plans – Ms. Lee will send out to community after July 4th weekend requesting feedback within a week, and if no feedback she will extend for one more week. All feedback will be collected by Ms. Lee and presented to the Board during the Board's July 22 Regular Meeting for review. Final document will be presented and on agenda for approval in August.

e. Annual Board Assessment Status

Ms. Eagle did not have Board Assessment process and dates organized for this evening's meeting. She will deliver the assessment timeline and plan to the Board by Wednesday, July 8.

f. Discussion & approval Board resolution on Racial Equality

Mr. Spieler explained how the resolution came to the Board. Ms. Eagle explained the revision received from the Board. There was discussion on the resolution and what possible actions would be required, which would be left up to the administration and teachers for programmatic issues, and other issues the Board and administration would have to explore, develop and deliver.

On a motion made by Ms. Sanchez, seconded by Ms. Lee, the Board voted to approved the Board Resolution on Racial Equality (*Resolution #06242020*). Approved 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

g. Act to approve LCAP COVID-19 Operations Written Report - Discovery Charter School I

As the Board submitted no changes or revisions to this document as motion made by Mr. Foisie, seconded by Ms. Eagle, the Board voted to approved the LCAP COVID-19 Operations Written Report - Discovery Charter School I. Approved 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

h. Act to approve LCAP COVID-19 Operations Written Report - Discovery Charter School II

As the Board submitted no changes or revisions to this document as motion made by Mr. Foisie, seconded by Ms. Eagle, the Board voted to approved the LCAP COVID-19 Operations Written Report - Discovery Charter School II. Approved 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

i. Board Elections

Ms. Sanchez introduced the Board Election Document and the two candidates Ms. Autumn Talbott and Ms. Jennifer Walrod. The candidates answered questions. The Board then submitted electronically their ballots to Ms. Perry, Ms. Devine, and Ms. Sanchez. Ms. Perry announced the results after tally, and Ms. Devine posted the voting results via the zoom chat. Voting results were as follows:

Ilan Spieler -	Aye for Chris Foisie, Aye Gladys Lee, Aye Autumn Talbott, Aye Jennifer Walrod, Aye Ilan Spieler
Gladys Lee -	Aye for Chris Foisie, Aye Gladys Lee, Aye Autumn Talbott, Aye Jennifer Walrod, Aye Ilan Spieler
Barbara Eagle -	Aye for Chris Foisie, Aye Gladys Lee, Aye Autumn Talbott, Aye Jennifer Walrod, Aye Ilan Spieler
Chris Foisie -	Aye for Chris Foisie, Aye Gladys Lee, Aye Autumn Talbott, Aye Jennifer Walrod, Aye Ilan Spieler
Christiana Sanchez -	Aye for Chris Foisie, Aye Gladys Lee, Aye Autumn Talbott, Aye Jennifer Walrod, Aye Ilan Spieler

The Board congratulated Ms. Talbott and Ms. Walrod. They shall be seated during the Board's regular July meeting.

j. Extension of Superintendent Employment Agreement

Superintendent Employment Agreement set to expire June 30, 2020

On a motion made by Mr. Foisie, seconded by Ms. Lee, the Board voted to approve the extension of the Superintendent Employment Agreement through November 1, 2020. Approved 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

k. ED/Superintendent Review process discussion

Upon discussion it was determined that the Board would send out some questions to parents for feedback on superintendent to be reviewed. A survey will go out. Time yet to be determined. Ms. Eagle will be producing a timeline for review activities.

VII. APPROVAL OF CONSENT CALENDAR (ACTION)

These agenda items are considered routine and will be approved in one action without discussion.

If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

On a motion made by Ms. Sanchez, and seconded by Ms. Lee, the Board voted to approve the consent calendar. Approved 5-0-0. Aye: Mr. Spieler, Ms. Lee, Ms. Sanchez, Ms. Eagle, Mr. Foisie.

VIII. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

This is an opportunity for Board members to address activities, correspondence, and operations and to acknowledge or recognize specific programs, activities, or personnel.

a. Board Operations

A request was made to make sure that no Board budget activities take place without our partners from EdTec being present.

Discussion concerning use of zoom chat and acknowledging questions/comments in which Mr. Spieler said he would acknowledge comments. Concern expressed over zoom "crashers" and whether or not a password should be used. Consensus was at this time no passwords will be used.

b. Reports: Committees/Correspondence/Activities

Ms. Lee, and Mr. Spieler informed the Board that they virtually attended the Phoenix virtual Graduation. Ms. Lee and Ms. Sanchez attended a presentation on June 4: Café con California hosted by the California Latino School Board Association (CLSBA). Ms. Sanchez also reported she attended the Phoenix virtual graduation. The presentation was entitled *Ethnic Studies – Empowering our Youth with Policies and Practice*.

c. Board Calendar

July 22 2020, 6:30pm.

The Board will hold a special board meeting to review Board Assessment feedback from community survey and establish SY21 (School year 2020-2021) Board Goals

d. Future Agenda Items

- Seat new Board Members in July
- Board Elections
- Board Assessment Survey and Goal Setting
- Strategic Plan – review community feedback (approval in August Board Meeting)
- Establish ED goals for next year
- Establish ED professional development plan for next year
- LCAP review
- Review and approve Board SY21 Agenda Item Timeline

e. Poem of the Month – Mr. Spieler read – “Turn off the T.V.” by Bruce Lansky

XI. ADJOURN

The Board adjourned without objection at 10:37 P.M.